

**CENTRE HALL BOROUGH COUNCIL
MEETING MINUTES
October 12, 2017**

COUNCIL MEMBERS PRESENT: President Joe Hammaker; Vice-President Norma Crater; Kathryn Long; C. Christine Cooper; and William Guisewhite;

OTHERS PRESENT:

Kenny Strouse, Supervisor, Maintenance, Code Enforcement and Zoning Officer;
Philip Orndorf, Jr., Maintenance, Code Enforcement and Zoning Officer;
Beth Araujo, Secretary; Ray Hankinson, Mayor; and John R. Miller, III, Solicitor;

CITIZENS PRESENT: Pat Leary; John Gajewski; Daniel Decker;

CALL TO ORDER: President Joe Hammaker called the meeting of the Centre Hall Borough Council to order at 7:00 p.m.

CITIZENS:

1. Pat Leary, PVEMS, invited the Penns Valley Region Municipal Officials to attend an informative meeting on October 26th at 7:00 p.m. hosted by the PVEMS at their building.
2. John Gajewski informed the Council that he is unhappy with certain municipal codes – animals and lights. Zoning and Code Enforcement Officers have spoken with his numerous times and he is still unhappy. The Borough Codes were explained to him again. If outside ambient light is filtering inside his home, it was suggested that he install blinds and/or curtains. As per neighbor's dogs being allowed outside, there is not an ordinance against this. Nuisance barking there is - he should call one of the Code Enforcement Officers whenever this is continuous for over 10 minutes straight as per the ordinance.
3. Daniel Decker – observing.

APPROVAL OF THE MINUTES: A motion was made by Councilperson Kathryn Long and was seconded by Councilperson C. Christine Cooper, to approve the Minutes of the September 14, 2017 Council Meetings: Ayes - 5; Nays - 0. Motion passed.

FINANCIAL STATEMENT: A motion was made by Vice-President Norma Crater and was seconded by Councilperson William Guisewhite, to approve the Financial Statement as presented for the month of September, and to continue to pay the bills: Ayes – 5; Nays – 0. Motion passed.

ZONING / CODE ENFORCEMENT OFFICER'S REPORT:

1. 1 Driveway Permit
2. 1 Open Fire & Barking Dog Certified Letter; 1 Barking Dog Letter;
3. Should the Borough consider a section in the Borough Code for Solar Panels?

STATE OF THE BOROUGH REPORT:

1. Brush cleanup
2. Collecting leaves
3. Tri-Municipal Park – time & equipment – In-Kind-Service – center road and parking; Gregg Township – grader (used by our employees); Potter Township tried their grader 1st but were not able to grade the road; Maxwell donated a roller and reduced stone and hauling for this project
4. Fixed a water break, still another break somewhere in the system – feel in line to Hanover
5. Columbia Gas is surveying – PA One-Call lines painted for this
6. Need new line locator, current one is 20+ years old, looking into options, currently around \$3,000.

STATE OF THE BOROUGH REPORT - Continued:

7. A motion was made by Councilperson William Guisewhite and was seconded by Councilperson C. Christine Cooper, to approve applying for a Centre County Liquid Fuels Funding Assistance for the 2018 Paving Project: Ayes - 5; Nays - 0. Motion passed.
8. A motion was made by Councilperson C. Christine Cooper and was seconded by Councilperson Kathryn Long, to approve signing the West Church Street Sidewalk Projects Change Order #2 & #3 and Final Payment \$16,305.05: Ayes - 5; Nays - 0. Motion passed.
9. A motion was made by Councilperson William Guisewhite and was seconded by Vice-President Norma Crater, to approve trading in and purchasing a John Deere 310 Backhoe, Costars Program, for \$63,601.97 and a Shaker Head Compactor for \$6,300.00 from designated funds: Ayes - 5; Nays - 0. Motion passed.

OLD BUSINESS: Nothing new to report.

NEW BUSINESS:

1. Letters of interest for the open Councilperson position were read. Discussion followed along with a ballot vote – ballots opened by Solicitor and winner announced. A motion was made by Vice-President Norma Crater and was seconded by Councilperson William Guisewhite, to appoint Davis Araujo to fill the open Councilperson position: Ayes - 5; Nays - 0. Motion passed.
2. Letters will be sent to those who applied.

CORRESPONDENCE (INCOMING): The Centre Hall Library copied the Borough on a letter to the Penns Valley Area School Board requesting permission to move forward with the addition.

MAYOR'S REPORT: Great Job to the Employees on the Road and Parking Lots! Five of the nine Disc Golf baskets have been installed. A group of disc golf enthusiasts came out and helped with clearing the fence rows, picking stones, and installing posts for the baskets.

SOLICITOR'S REPORT:

1. The Verizon Tower Original Plans were given to us for filing
2. Woodring property sheriff sale was postponed until December
3. Nittany Engineering was purchased by Century Engineering. A motion was made by Vice-President Norma Crater and was seconded by Councilperson Kathryn Long, to approve signing the updated sidewalk contract for its completion: Ayes - 5; Nays - 0. Motion passed.

COMMITTEE REPORTS:

- A. **STREETS –COOPER** – Nothing new to report.
- B. **WATER – DUTROW** – Nothing new to report.
- C. **POLICE – GUISEWHITE** – Nothing new to report.
- D. **SOLID WASTE AND SIDEWALKS – KRISCH** – Nothing new to report. Not applying for S. Pennsylvania Sidewalk grant – wall needs to be repaired/replaced first.
- E. **LIGHTS AND NUISANCE – LONG** – Nothing new to report.
- F. **FIRE TAX – GUISEWHITE** – Budget meeting was last evening with proposed General \$88,525.00 and Fire Tax \$117,000.00. Kenny Strouse updated the Council on where the Fire Company was with the New Building. Originally bid no-prevailing wage, rescinded and then bid with prevailing wage with bids opened on October 10th – 10-General Contractor; 5-HVAC; 8-Plumbing; 7-Electrical (less 1 rescinded) - approximately \$3,542,700.00. Paperwork has been started for an USDA 40-year loan. A Fire Tax millage increase to be discussed at the budget meeting.

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COMMITTEE REPORTS - Continued:

G. FINANCE – CRATER – Budget Meeting on October 30, 2017 at 7:00 p.m.

ADJOURNMENT: At 9:00 p.m., it was moved by Vice-President Norma Crater and was seconded by Councilperson William Guisewhite to adjourn the meeting: Ayes – 5; Nays – 0. Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA,
Centre Hall Borough Secretary

CENTRE HALL BOROUGH COUNCIL
BUDGET MEETING MINUTES
October 30, 2017

COUNCIL MEMBERS PRESENT: President Joe Hammaker; Vice-President Norma Crater; Davis Araujo; Kathryn Long; William Guisewhite; Patricia Krisch; and C. Christine Cooper - left early;

OTHERS PRESENT:

Kenny Strouse, Supervisor, Maintenance, Code Enforcement and Zoning Officer;
Beth Araujo, Borough Secretary;

CITIZENS PRESENT: None

CALL TO ORDER: President Joe Hammaker called the meeting of the Centre Hall Borough Council to order at 7:00 p.m.

NEW BUSINESS:

1. The preliminary Borough Budget Report was looked at and gone through by line item omitting line items connected with payroll.
2. For budgetary purposes a 2% payroll increase was added to those line items connected to payroll.
3. Consensus was to increase Water rate from \$2.85 per 1,000 gallons used to \$3.00 per 1,000 gallons used.
4. Kenny Strouse requested permission to continue with the electrical hook up for the portable generator. The quote is approximately \$5,000.00. A motion was made by Councilperson William Guisewhite and was seconded by Councilperson Kathryn Long, to approve completing the electrical hookup for the portable generator: Ayes – 6; Nays – 0. Motion passed.
5. After this past storm, a tree needs taken down and several need trimmed. A motion was made by Councilperson William Guisewhite and was seconded by Councilperson Patricia Krisch, to approve taking down one tree and trimming others: Ayes – 6; Nays – 0. Motion passed.
6. A motion was made by Vice-President Norma Crater and was seconded by Councilperson Kathryn Long, to approve applying for a PennDOT Special Studies 80/20 grant with Potter Township – lead – for SR144 wall with municipalities paying proportionately for properties frontage in concerned area: Ayes – 6; Nays – 0. Motion passed.

ADJOURNMENT: At 9:09 p.m., it was moved by Vice-President Norma Crater and was seconded by Councilperson William Guisewhite to adjourn the meeting: Ayes – 6; Nays – 0. Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA