

CENTRE HALL BOROUGH COUNCIL
MEETING MINUTES
February 14, 2019

COUNCIL MEMBERS PRESENT: President Norma Crater; Davis Araujo; C. Christine Cooper; William Guisewhite; Patricia Krisch; Dennis Buffington; and Vice-President Kathryn Long;

OTHERS PRESENT:

Kenny Strouse, Supervisor, Maintenance, Code Enforcement and Zoning Officer;
 Philip Orndorf, Jr., Maintenance, Code Enforcement and Zoning Officer;
 Beth Araujo, Secretary; Ray Hankinson, Mayor; and John R. Miller, III, Solicitor;

CITIZENS PRESENT: None

CALL TO ORDER: President Norma Crater called the meeting of the Centre Hall Borough Council to order at 7:00 p.m.

APPROVAL OF THE MINUTES: A motion was made by Councilperson Patricia Krisch and was seconded by Councilperson Dennis Buffington, to approve the edited Minutes of the January 10, 2019 Council Meeting: Ayes - 6; Nays - 0. Motion passed.

FINANCIAL STATEMENT: A motion was made by Councilperson Dennis Buffington and was seconded by Councilperson C. Christine Cooper, to approve the Financial Statement as presented for the month of January, and to continue to pay the bills: Ayes – 7; Nays – 0. Motion passed.

ZONING / CODE ENFORCEMENT OFFICER'S REPORT: Nothing new to report.

STATE OF THE BOROUGH REPORT:

1. Snow, rain, ice
2. Second Street roadway is sinking – sewer line runs through it and has a dip
3. Councilman Dennis Buffington stated that while walking most sidewalks have been cleared but some have not – Kenny Strouse, Supervisor, stated that letters were sent to those who have not cleared their sidewalks.

OLD BUSINESS:

1. Fire Agreement Update – The Borough Council was updated on additional edits to the agreement. A motion was made by Councilperson C. Christine Cooper and was seconded by Councilperson Dennis Buffington, to approve signing the Fire Protection Agreement and Fire Tax Agreement: Ayes – 6; Nays – 1 (Vice-President Kathryn Long). Motion passed.
2. SR144 Wall Update – Beth Araujo, Secretary found Ordinance #2A approving and establishing the grades, structures, and all other structures appearing on the plan of the Department of Highways of the Commonwealth of Pennsylvania to change the road grade, dated March 22, 1937 – still awaiting word on when the Kick-off meeting will be held.
3. The Tri-Municipal Park, Inc.'s adjusted budget/cash flow was reviewed. A motion was made by Vice-President Kathryn Long and was seconded by Councilperson C. Christine Cooper, to approve the adjusted budget of \$60,574.96: Ayes - 7; Nays - 0. Motion passed.
4. Vice-President Kathryn Long requested that a letter be sent to the Frances about the Council's decision from the November 2018 Council Meeting.

NEW BUSINESS:

1. Kenny Strouse met with PennTerra Engineering, Potter Township, Centre hall-Potter Sewer Authority, Nittany Engineering about Willevey Acres – proposed 100 new homes, about upgrading the water service lines to provide water to the project area. They are considering constructing in phases in which Kenny is requesting that the main line infrastructure have a completion date agreement, whether or not all homes are constructed at that time.
2. Due to ongoing transmission issues, the SCADA needs to be upgraded - a new VFD at Well #8 along with three Verizon service lines. Currently there is no communication with Well #8 along with the loss of the SCADA drive in the computer there are no alarms being sounded. The drive has been replaced. To complete the additional work at the Tank and both wells will be roughly \$7,380.00. A motion was made by Councilperson Patricia Krisch and was seconded by Councilperson William Guisewhite, to upgrade the SCADA, and additional work at the Tank and Wells for approximately \$7,380.00: Ayes – 7; Nays – 0. Motion passed.
3. VFD at Well #8 is an outdated soft start which cannot be bypassed. A new VFD is \$4,709 for the Drive and the install would be approximately \$2,000. A motion was made by Councilperson William Guisewhite and was seconded by Councilperson Patricia Krisch, to upgrade the VFD at Well #8 for approximately \$7,000.00: Ayes – 7; Nays – 0. Motion passed.
4. Beth Araujo, Secretary, has been looking into payroll direct deposit. More research on possible avenues are being looked at.
5. Kenny Strouse asked the Council what their thoughts were on the possible timbering of the mountain land and at the wells. Walker Township and Penn Township have used Jim Cowan. The mountain land has plenty of really good timber with only a little undesirable. The well land has over mature trees and undesirable. Kenny is to ask Jim to attend March's Borough Council meeting for further discussion.
6. Kenny Strouse asked the Council to begin considering a new building due to the size of the equipment and future equipment we are currently outgrowing the current buildings.
7. The new T-tag should soon be ready for pickup. A motion was made by Councilperson William Guisewhite and was seconded by Councilperson Davis Araujo, to place the 1997 Ford dump truck for sale on Municibid with a reserve of \$4,000.00: Ayes – 7; Nays – 0. Motion passed.
5. The Centre Hall Borough was approved for the Centre County Liquid Fuels Grant of \$20,000 for the 2019 Paving Project. A motion was made by Councilperson C. Christine Cooper and was seconded by Vice-President Kathryn Long, to approve advertising the 2019 Paving Project: Ayes - 7; Nays - 0. Motion passed.
8. A quote was received to flag the mountain ground with ribbons for \$3,000 and a quote of \$3,600 to flag and blaze. There is approximately 120 acres. Kenny stated that the Borough employees could blaze following the flagging. A motion was made by Councilperson Patricia Krisch and was seconded by Councilperson Dennis Buffington, to approve Nittany Engineering flagging the mountain ground for \$3,000: Ayes - 7; Nays - 0. Motion passed.
9. Pricing was received to drain a 6" catch basin to another catch basin. Pipe would run approximately \$1,000 and stone and amosite another \$1,000. A motion was made by Councilperson William Guisewhite and was seconded by Councilperson Davis Araujo, to approve installation of pipe from one catch basin to another for approximately \$2,000.00: Ayes – 7; Nays – 0. Motion passed.
10. Brief discussion was held about the State Police's proposed charging the Borough \$8 per citizen to respond to emergencies – a \$10,000 unbudgeted expense.
11. The Borough Council has two Elected Auditors. Jane Burrows is willing to be appointed again for the 2018 Audit. A motion was made by Councilperson William Guisewhite and was seconded by Councilperson C. Christine Cooper, to appoint Jane Burrows as a 2018 Auditor: Ayes – 7; Nays – 0. Motion passed.

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12. The 60th Annual Pennsylvania Association of Municipal Administrators (PAMA) Conference is August 11-14, 2019, in Cranberry Township. Beth Araujo requested permission to attend and noted that she is on the Board of Directors. A motion was made by Councilperson Dennis Buffington and was seconded by Vice-President Kathryn Long, to approve Beth Araujo attending the PAMA Conference August 11-14, 2019 at the Pittsburgh Marriott North in Cranberry Township: Ayes - 7; Nays - 0. Motion passed.
13. A motion was made by Councilperson William Guisewhite and was seconded by Vice-President Kathryn Long to allow the Grange Fair to submit a permit application to PennDOT, and to contact the Pennsylvania State Police, that traffic is to be controlled by Flagger Force on S. Pennsylvania Avenue August 16, 17, 19 - 24, 2019 from 4:00pm - 11:00pm: Ayes - 7; Nays - 0. Motion passed.
14. APPI Energy, approved through PSAB as procurement and energy consultant, provided executable electricity supply agreements for review. A motion was made by Councilperson Dennis Buffington and was seconded by Councilperson William Guisewhite, to sign a 36-month term contract with Nextera to begin December 2019: Ayes - 7; Nays - 0. Motion passed.
15. Kenny Strouse asked John Miller, III, Solicitor, to look into a property in the Borough. The information that we have access to shows the property as one lot whereas the heirs believe it to be three separate lots in which they would like to sell separately and want verification that homes could be built upon the empty lots.

CORRESPONDENCE (INCOMING): Nothing new to report.

MAYOR'S REPORT: Governor Wolf has approved a 4-lane highway grant study.

SOLICITOR'S REPORT:

1. Presented Council with the Borough's copy of the Sidewalk Easement Use and Construction Indemnification Agreement with Mark & Paula Bigatel.
2. The Centre Hall-Potter Sewer Authority requests permission to advertise the Borough representative opening on the Board. Consensus was to allow CHPSA to advertise this opening - this has been on the Borough's website for numerous months without any response.
3. Councilperson C. Christine Cooper had requested that the Council consider enacting an ordinance allowing the council members to be paid for their service to the community. John Miller responded that according to the Borough Code in order for the council members to be paid (max \$1,875 per year) the mayor would also have to be paid (max \$2,500 per year). Discussion was tabled until the next meeting.

COMMITTEE CHAIRPERSON REPORTS - from meetings they have called:

- A. **STREETS - COOPER** - Nothing new to report.
- B. **WATER - ARAUJO** - Nothing new to report.
- C. **FIRE AND POLICE - GUISEWHITE** - Nothing new to report.
- D. **SOLID WASTE AND SIDEWALKS - KRISCH** - Nothing new to report.
- E. **LIGHTS AND NUISANCE - LONG** - Nothing new to report.
- F. **FIRE TAX - GUISEWHITE** - Nothing new to report.
- G. **FINANCE - CRATER** - Nothing new to report.
- H. **TREE - LONG** - Nothing new to report.
- I. **TRI-MUNICIPAL PARK, INC. (TMPinc.) - HANKINSON/ARAUJO** - Nothing new to report.

ADJOURNMENT: At 9:06 p.m., it was moved by Councilperson C. Christine Cooper and was seconded by Councilperson William Guisewhite to adjourn the meeting: Ayes – 7; Nays – 0.
Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA, Centre Hall Borough Secretary